

Military Education Council \* 208 Armory \* 505 E. Armory  
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## **ORGANIZATIONAL MEMORANDUM**

In matters involving course approval, program evaluation, and the recruitment of faculty, the Military Education Council shall ordinarily be divided into committees. These committees are empowered, with the approval and advice of the Chairman, to associate non-Council faculty and students with their work so that the best available professional judgment can be utilized. Committees may be constituted with students and/or faculty. These committees are required to report to the Council.

The committees of the Council, and their duties, are:

### **1. COMMITTEE ON COURSE AND PROGRAM APPROVAL**

Proposals for new or modified courses are generated within each of the three military departments and forwarded to the Council with Department Head approval. This committee shall provide the Council with expert judgment on such courses as they are submitted by the respective military departments. The committee shall be composed of three Council members, one of whom may be a student member and normally one of the Military Department Heads. This committee may select, with the approval of the Council Chairman, faculty members with expertise in the relevant subject matter to assist them. In the case of courses submitted from the department of the military member of this committee, one of the other two military Department Heads shall substitute on the committee.

The committee shall also be consulted whenever a course or courses are deleted from the program and a report made to the full Council.

### **2. FACULTY REVIEW COMMITTEE**

While it is recognized that regular university procedures for recruiting faculty to the three military departments cannot be followed exactly, this committee has the responsibility of careful scrutiny of service nominees to ensure adherence to the spirit if not the format of regular recruitment procedures. In the case of regular nominated faculty members a committee of three Council members shall examine the qualifications of the nominated individual. In consultation with the Chairman they are required to appraise the nominee's area of expertise in accordance with standard university procedures.

For appointment as an assistant professor the military officer shall have at least a Bachelors degree and be eligible for admission to the Graduate School. For appointment as an associate or full professor (Commanding Officers) the officer shall have at least a Masters degree and be an 0-5 or 0-6 grade.

Recommendations of the committee shall be forwarded by the Council Chair to the Provost (Vice-Chancellor for Academic Affairs) for disposition.

### **3. PROGRAM EVALUATION COMMITTEE**

A committee of the whole is charged with the responsibility of continuous program evaluation of professional military education at Illinois.

### **4. INTERDEPARTMENTAL COORDINATION COMMITTEE**

This committee is charged with the responsibility of encouraging awareness of problems associated with the military, U.S. security policy, and related matters. The committee shall establish criteria for projects aimed at improving the image of the military on campus and fostering activities within the Council's jurisdiction. Two possible activities shall be the appearance of speakers brought to campus by the Council or with Council co-sponsorship, and the development of library resources.

(Revised 9/94)