

Military Education Council * 208 Armory * 505 E. Armory
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ORGANIZATIONAL MEMORANDUM

In matters involving course approval, program evaluation, and the recruitment of faculty, the Military Education Council shall ordinarily be divided into committees. These committees are empowered, with the approval and advice of the Chairman, to associate non-Council faculty and students with their work so that the best available professional judgment can be utilized. Committees may be constituted with students and/or faculty. These committees are required to report to the Council.

The committees of the Council, and their duties, are:

1. COMMITTEE ON COURSE AND PROGRAM APPROVAL

Proposals for new or modified courses are generated within each of the three military departments and forwarded to the Council with Department Head approval. This committee shall provide the Council with expert judgment on such courses as they are submitted by the respective military departments. The committee shall be composed of three Council members, one of whom may be a student member and normally one of the Military Department Heads. This committee may select, with the approval of the Council Chairman, faculty members with expertise in the relevant subject matter to assist them. In the case of courses submitted from the department of the military member of this committee, one of the other two military Department Heads shall substitute on the committee.

The committee shall also be consulted whenever a course or courses are deleted from the program and a report made to the full Council.

2. FACULTY REVIEW COMMITTEE

While it is recognized that regular university procedures for recruiting faculty to the three military departments cannot be followed exactly, this committee has the responsibility of careful scrutiny of service nominees to ensure adherence to the spirit if not the format of regular recruitment procedures. In the case of regular nominated faculty members a committee of three Council members shall examine the qualifications of the nominated individual. In consultation with the Chairman they are required to appraise the nominee's area of expertise in accordance with standard university procedures.

